

CONFIDENTIAL

14 AUG 1972

MEMORANDUM FOR: Deputy Director for Support

**SUBJECT : Office of Personnel Report - Week Ending
11 August 1972**

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1. Agency Recruiters Honored: [REDACTED]

[REDACTED] recruiter, has been asked to serve on the
Executive Committee of the Southern Federal Recruiters' Council.

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[REDACTED] recruiter, has been invited to
the Civil Service Commission's [REDACTED] office to address their regional
recruiters' conference in late August on the subject of Interviewing
Techniques.

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2. Co-Op Program: [REDACTED]

reports that after several
conversations with Dr. Ferguson, Co-Op Coordinator of Howard University,
that institution will try to meet our requirement for a Co-Op student
majoring in Mechanical Engineering.

3. Position Classification:

a. A survey of the Northwest Federal Credit Union has
been initiated to ensure comparability with other similar organizations.

CLASSIFIED BY	0488-15
EXEMPT FROM GENERAL DECLASSIFICATION SCHEDULE OF E. O. 11652, EXEMPTION CATEGORY: § 5B(1), (2) (3) or (4) (check one or more) AUTOMATICALLY DECLASSIFIED ON IMPDET	
(unless impossible, insert date or event)	

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b. The survey of the Domestic Contact Service has been initiated and discussions have been held with the Director, Deputy Director and Executive Officer.

c. A review of attorney positions in the Office of the General Counsel has been initiated to develop current descriptions that will be the basis for comparisons with similar positions in other agencies.

d. The survey of the Office of Basic and Geographic Intelligence has been initiated and desk audits will start this week.

4. Presidential Classroom: Attached is a report of the Agency briefing for adult members of the Presidential Classroom. These adults are professional high school teachers who spend two weeks attending this program instead of the one week offered high school students.

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Acting Director of Personnel

Att

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OD/Pers  dpm (14 Aug 72)

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8 August 1972

MEMORANDUM FOR: Director of Personnel

SUBJECT : A Presidential Classroom for Young Americans

1. The Agency has now completed two briefings of adult members of A Presidential Classroom for Young Americans. The first briefing, with thirty-nine (39) present, was held in room 1A-07 at 7:00 p.m. on Thursday, 20 July. The second briefing on Monday, 7 August, with thirty-eight (38) present, was held in the same room and at the same time. In total, seventy-seven (77) people heard the briefings.

2. [REDACTED] from the Office of Training conducted the briefings and did a truly outstanding job. Those who attended commented that they felt [REDACTED] had been honest, candid and concise in both his presentation and in the question and answer period. One lady was so impressed that she told me the Agency should have filmed the entire evening's presentation and then given it to the media for general broadcast; that would dispel all the bad thoughts about CIA.

3. The first evening the Classroom was shown the film "Need To Know" but due to their comments that they got more from [REDACTED] the film was not shown to the second group. The only other change in procedures from the first to the second meeting was that the second group was given coffee and donuts which were very well received after a tiring day at the State Department.

4. All logistical and security arrangements went smoothly as far as has been reported to me. In sum, both [REDACTED] and myself consider the evenings to have been most successful. Two hours were spent with each group and each group's response was positive. Based on many of the participants' comments, their trip to the CIA was the most honest and most informative experience they had in two weeks of seeing "Washington in action."

[REDACTED]